

# **CITY OF BERLIN, WISCONSIN**

## **Emergency Management Services (EMS) Director**

### **EMPLOYMENT OPPORTUNITY**

The City of Berlin is searching for an energetic and dynamic EMS Director to supervise and coordinate all aspects of EMS operations and personnel for the Berlin EMS organization. Director is responsible for ensuring that Berlin EMS continually provides consistent, prompt, professional and effective emergency medical services to the service area. Berlin EMS currently serves the City of Berlin and 10 neighboring rural communities. The Service currently consists of six full-time paramedics and a variety of paid on-call volunteer EMT and Paramedics.

The right candidate must have strong verbal and written communication skills to be able to maintain positive interpersonal relationships with colleagues, EMS Representatives, healthcare facilities, government entities and the public. The successful candidate will be an out-of-the-box thinker who is able to creatively and positively provide solutions.

Director must also hold a current Paramedic license with the State of Wisconsin with a minimum of 5 years of paramedic experience. Director must have a minimum of 5 years supervisory/administrative experience and hold a valid WI Driver's License. Residency within 15 miles of the City of Berlin is required and position may require working nights, weekends, or holidays. This position is a salaried non-exempt position and reports directly to the City Administrator. The City of Berlin offers a competitive salary DOQ plus an excellent benefits package.

Interested persons can find job description and application available at <http://www.cityofberlin.net> or request via e-mail at [jolson@cityofberlin.net](mailto:jolson@cityofberlin.net). To be considered for the EMS Director position, please send cover letter, resume, application, and at least three professional references to City of Berlin, Attn: City Administrator, P.O. Box 272, Berlin, WI 54923; e-mail [jolson@cityofberlin.net](mailto:jolson@cityofberlin.net); phone 920-361-5400; by February 19, 2018. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.